

Community Supervision Standards Juvenile Justice Authority State of Kansas	CHAPTER: ADMINISTRATION	STANDARD NO. CSS-01-104
	SUBJECT: AGENCY DIRECTOR QUALIFICATIONS	PAGE: 1 of 1
REFERENCES: None		DATE ADOPTED: 7/1/06 DATE REVIEWED:

STANDARD: Written policy, procedure and practice shall require detailed job descriptions and educational requirements for a Community Supervision Agency Director. The applicant must be 21 years of age or older, submit to criminal records check, child abuse check, adult abuse registry check, motor vehicle licensure screen, and an alcohol/drug screen.

The education and experience qualifications of the Community Supervision Agency Director are specified in writing by the hiring authority and include, at a minimum, a Bachelor's degree in human services or related field; two years of experience working with juveniles /families; and three years in staff supervision and administration.

DISCUSSION: The Community Supervision Agency should be able to demonstrate that the Director is able to handle a variety of tasks relevant to the job, which includes the ability to understand legislation and relevant case law, learn and use basic management principles, understand fiscal processes, work with public officials, express oneself logically, and use relevant information in decision making.

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies and their employees/contractors and juveniles under supervision. They are not intended to establish state created liberty interests for community supervision agencies or their employees/contractors, or supervised juveniles, or an independent duty owed by the Juvenile Justice Authority to community supervision agencies, or their employees/contractors, supervised juveniles or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.